

# WELCOME TO YOUR BEGINNING



{WESTIN INDIAN WEDDINGS}

Pricing above subject to 22% service charge, 7% sales tax, 7% Allegheny County beverage tax\* Service fees are subject to change

# ALL YOU NEED TO DO TO MAKE YOUR DREAMS COME TRUE

*Let us customize your very special day into a most memorable occasion at  
the Westin Convention Center, Pittsburgh*

## **INDIAN WEDDING PACKAGE**

Allegheny Grand Ballroom and Foyer  
Director of banquets and Event Manager  
Professional wait staff and culinary support  
Hotel staging, dance floor, tables, chairs,  
Buffets displays, glassware, china and silver  
Use of banquet kitchen, bowls, trays, chafing dishes, cooler space and  
portable warming units  
Upscale linens  
Votive candles

### **Exclusively for the Bride and Groom**

complimentary luxurious overnight accommodations with a  
romantic breakfast for two

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## FUNCTION PRICING

Ceremony Space starting at \$750

Sangeet -\$35 per person

Service Charge based on \$50 per person

Reception before dinner-\$15 per person

Service Charge based on \$20 per person

Dinner-\$35 per person

Service Charge based on \$70 per person

Lunch -\$25 per person

Service Charge based on \$48 per person

Breakfast /Brunch-\$20 per person

Service Charge based on \$35 per person

*The per person hotel use fees before service charge and sales tax will be applied to achieving the food and beverage minimum. Service fees are based on hotel selling price but may be adjusted based on final menu selection provided by caterer. Hotel use and service charges subject to 7% tax.*

## SIGNATURE

## ENHANCEMENTS

{make your day extraordinary with a customized reception}

satin package linen upgrade 2

chavari chairs 7

+\$250.00 delivery

chair covers/sashes 5+

additional linens & upgrades 25+

customized ice display starting at 600+

additional servers 150

(minimum 4 hours, standard 1 server per 20 guests)

additional bartenders 150

(minimum 5 hours, standard 1 bartender per 100 guests)

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### PREFERRED BAR PACKAGE

(five hours of service)

smirnoff vodka  
cruzan rum  
beefeater gin  
johnnie walker red label scotch  
jim beam bourbon  
captain morgan  
seagrams whiskey  
domestic beer  
import or craft beer  
chardonnay  
white zinfandel  
cabernet sauvignon  
**additional hour per person 6**  
**(based on the original guarantee)**

### PREMIUM BAR PACKAGE

absolut vodka  
bacardi superior rum  
bombay sapphire gin  
johnnie walker black label scotch  
jack daniels bourbon  
captain morgan  
crown royal whiskey  
domestic beer  
import or craft beer  
chardonnay  
white zinfandel  
cabernet sauvignon  
**bar enhancement per person 5**  
**additional hour per person 8**  
**(based on the original guarantee)**

WINE SERVICE WITH DINNER OPTIONS AVAILABLE UPON REQUEST

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# AUDIO

## VISUAL

{brighten your day and your reception with custom lighting and display packages}

### **Grand Ballroom LED**

#### **Package - 16 LEDs**

16 LED lights - choice of color  
\$1000 inclusive

### **Junior Ballroom (Westmoreland or Pennsylvania) LED Package - 8 LEDs**

8 LED lights - choice of color  
\$775 inclusive

### **Ballroom Dance Floor or Foyer Wall Gobo**

1 color standard steel gobo  
\$300 inclusive  
2 color standard glass  
\$500 inclusive  
\*\*requires 10 day notice to avoid rush fees

### **Grand Ballroom Display Package**

Allegheny 2 center drop screen (space permitting) + projector + laptop for playback  
technician to set-operate-strike  
\$1000 inclusive  
2 screens - Allegheny 1 and Allegheny 3  
\$1750 inclusive

### **Junior Ballroom (Westmoreland or Pennsylvania) Display Package**

8' Tripod screen (space permitting) + projector + laptop for playback  
Speaker and Mixer for audio  
technician to set-operate-strike  
\$1000 inclusive

### **46" Monitor - Display Package**

(to display on loop)  
46" monitor and stand + laptop for playback  
\$500 inclusive

### **Pipe and Drape - Black Velour**

\$17 per foot  
labor to set-strike as needed

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# GENERAL INFORMATION

{arrive knowing that all of your questions are answered and all of your expectations are exceeded}

## **Outside Catered Function Guidelines**

Caterer must be approved by hotel and provide a Certificate of Insurance.

Caterer must provide the hotel with the menu and equipment requirements three weeks in advance of the function(s). Hotel will confirm equipment that caterer may use.

All equipment must be accounted for and verified by the hotel culinary staff after the function. The caterer will be responsible for any missing equipment.

## **Deposit**

To hold the event space for your celebration, a deposit is due at signing. If the event is cancelled for any reason, The Westin will retain the non-refundable deposit as a cancellation fee.

Scheduled deposits can be set up with your Catering Sales Manager. Final payment needs to be made 3 days in advance of the event. Acceptable methods of payment are Credit Card, Cashier Check, Certified Check, or Cash.

## **Guarantee**

The final guarantee must be received no later than the end of business 3 days prior to the wedding. This number will be considered a guarantee and not subject to reduction, charges will be made accordingly. If The Westin is not provided with a guarantee, the estimated attendance will become the guarantee.

## **Parking**

Both Self-Parking and Valet is available on property. Availability is subject to hotel occupancy; please discuss availability with your Catering Sales Manager prior to your event.

To accommodate additional parking needs, The Westin is conveniently located next to the David L. Lawrence Convention Center and Strip District parking garages.

## **Gift Bags**

The Westin will hold and deliver gift bags to your hotel guests upon check-in for a fee of \$2.00/bag. All bags must be dropped off to your Event Services Manager 1 day prior to delivery.

## **Outside Vendors**

The contact person, a valid phone number, and Certificate of Insurance must be provided to the hotel for all outside vendors involved with the wedding.

No open flames are permitted anywhere in the hotel.

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